



INSTITUTE OF ELECTRONICS ENGINEERS OF THE PHILIPPINES, INC

PRC ACCREDITED INTEGRATED PROFESSIONAL ORGANIZATION NO. 03

52A P. Gomez Street, Poblacion, Mandaluyong City 1550

Tel. No.: (632) 8 687 7187 | GLOBE: +63 927 984 9011 | SMART: +63 968 682 7532

E-mail: iecep.secretariat@gmail.com | Website: www.iecepnational.com

THE IECEP VISION

"A world-class organization of humane, competent, virtuous and globally-competitive electronics professionals"

THE IECEP MISSION

"To be the showcase of professional and technical development and a paradigm of excellence in applying the principles of electronics technology for the advancement of humanity"

2022 OFFICERS AND BOARD OF DIRECTORS

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MISHELL D. LAWAS
National President

LYLE ANTHONY JOWILL
G. VILLAS
Vice President - Internal Affairs

ALAN A. SILOR
Vice President - External Affairs

JOMER V. CATIPON
Vice President - Education

LORYLIZA D. BULAY-OG
Secretary General

BENJZ GERARD M.
SEVILLA
Treasurer

IRA V. ESTROPIA
Auditor

JESSIE O. DE TORO, JR
Director

JOSEPH KARL G. SALVA
Director

KRIS ANDREW B.
TRINIDAD
Director

EUGENE H.
EMBALZADO, JR
Director

CHRISTIAN LEAR F.
MIQUIABAS
Immediate Past President

MEMORANDUM FROM THE PROPERTY MANAGER

**FOR: GENERAL MEMBERSHIP
ALL CHAPTERS
NATIONAL SECRETARIAT**

SUBJECT: SCHEDULE OF YEAR-END ACTIVITIES AT IECEP HOME

DATE: 09 DECEMBER 2022

This has reference to the operations of and access to the National Office this Holiday Season, for the proper information and guidance of the transacting members and chapters.

Please be apprised of the following dates and activities:

December 12 to 16, 2022 (Monday to Friday)

- Regular Operations
- Open to the Public

December 17 to 18, 2022 (Saturday to Sunday)

- 12th National Board of Directors (BoD) Meeting and Related Committee Meetings
- Closed to the Public

December 19 to 20, 2022 (Monday to Tuesday)

- Regular Operations
- Open to the Public

December 21, 2022 (Wednesday)

- Annual Property Inventory
- Year-End Party of National Secretariat
- Closed to the Public

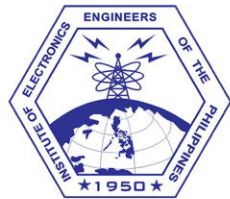
December 22, 2022 (Thursday) to January 02, 2023 (Monday)

- Upgrading/Construction of Facilities
- General Housekeeping
- Closed to Public

Members and chapters are advised to properly plan their physical transactions and/or visit to IECEP Home with the above information.

Facilities reservations coinciding with the above-mentioned closed dates shall be deferred to a later available date.

Except those directly involved with the activities identified, none shall be admitted to IECEP Home during its closed dates to ensure safety and security of everyone concerned.



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Concerns regarding the holiday schedule of National Office may be coursed through the National Supervising Secretariat for Administration Ms. Marian Borabo via secretariat@iecepnational.com or Ms. Marya Mercado, Support Staff, via support@iecepnational.com.

For widest dissemination through the Institute's Medium of General Circulation (MGC).


ENGR. BENJZ GERARD M. SEVILLA
Property Manager

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